

‘An investment in knowledge always pays the best interest.’

Dear Parents

Pranam!

Welcome to the new academic session!

Together, we commence this journey of learning and personal growth. Your support and involvement are invaluable as we strive to provide holistic education and opportunities for your child. Let's work hand in hand to make this year a fulfilling and successful one for everyone involved.

The syllabus, scholastic and co-scholastic activities, etc. to be covered during the month of April 2025 are appended below:

SYLLABUS FOR THE MONTH OF APRIL 2025

English	Language : Reading Comprehension Grammar : Tenses- Present, Past and Future Writing : Diary Entry
Hindi	Language : ब्रिज कोर्स गतिविधियाँ श्रुतभाव ग्रहण गतिविधि बाल महाभारत आदि पर्व Writing : पुनरावृत्ति - भाषा, बोली, लिपि और व्याकरण , संज्ञा, शुद्ध वर्तनी ,चित्र वर्णन, अपठित गद्यांश
Mathematics	Topics : Integers Fractions and Decimals
Science	Topics : Food We Eat Water We Need
Social Science	Topics : History- What, Where, How, and When? Globe- Latitudes and Longitudes The Constitution of India
Sanskrit	Language : व्याकरण – स्वपरिचय वर्ण विच्छेद, वर्ण संयोग शब्द रूप – बालक, लता, फल, किम् – तीनों लिंग धातु रूप – पठ्, गम्, भू – लट्, लृट्, लङ् लकार
Art	Topic : Elements of Art, Principles of Art

Information and Communications Technology (ICT)	Topic : Peripherals
Music	Topic : Differentiation of Instruments and its Origin
Dance	Topic : Folk Dance of Germany
Health & Physical Education (HPE)	Practical : Basketball

*The curriculum listed may be altered in accordance with the NEP 2020 Guidelines.

ACTIVITIES FOR THE MONTH OF APRIL 2025

To achieve our scholastic and co scholastic objectives, the following activities/competitions have been planned.

ACTIVITIES:

Date	Department	Activities	Materials Required
17-04-2025	Social Science	Showcasing documentary on Heritage Day.	None
22-04-2025	Science	Environment awareness Workshop on Earth Day.	None
23-04-2025	English	Book Cover Redesign: Invite students to redesign the cover of their favourite English book.	White sheet, colours of any medium.
Date will be announced	Counselling	Counselling Session.	None

Class Assemblies:

- Wednesday, 09 April 2025: VI A- Reduce, Reuse, Recycle
- Wednesday, 16 April 2025: VI B- Significance of Effective Time management
- Wednesday, 23 April 2025: VI C- Technology- A Boon or A Bane

CELEBRATIONS & EVENTS FOR APRIL 2025

Events	Date	Remarks
Welcome Assembly	Wednesday, 02 April 2025	Hawan Ceremony to mark the beginning of a new chapter in the academic journey.
World Autism Awareness Day	Wednesday, 02 April 2025	A talk will be conducted to mark World Autism Awareness Day.
PTM & Orientation	Saturday, 05 April 2025	
World Health Day	Monday, 07 April 2025	Health Awareness Session will be conducted.
World Art Day	Tuesday, 15 April 2025	Art & Craft Activity will be conducted.
Earth Day	Tuesday, 22 April 2025	A short Video on 'Our Power Our Planet' will be showcased.

*** The dispersal of students in classes VI-XI will take place at 12 noon on Wednesday, 09 April 2025.**

*The dates provided are provisional and may be adjusted based on the curricular needs for the session.

ARRIVAL AND DEPARTURE:

- The school timings are **08:00 a.m. to 02:00 p.m.** You are requested to ensure punctuality of your ward to school. Children must reach school before 07:55 a.m. School gates will open at **07:40 a.m. and will close at 07:55 a.m.**
- In the afternoon, buses will leave school at **02:05 p.m.** Parents/Guardians/Van Drivers/Domestic help, etc. of children commuting under their own arrangements must reach school at **02:00 p.m.** for dispersal.

TIMETABLE, BOOKS AND STATIONERY:

- The class timetable will be uploaded shortly on EduNext App.
- Kindly send books and notebooks as per the NPR (Next period requirement) shared by the teachers on EduNext.
- Items to be carried in the school bag should include lunch, fruits, water bottle, pencil box, rough notebook and books as per the timetable.

SCHOOL UNIFORM:

- It is imperative for students to come to school in a clean and ironed school uniform with well-polished school shoes. Sports shoes are allowed only for morning sports coaching and must be changed as soon as coaching is over.
- Students who do not possess the school uniform may wear blue/black trousers with any light-coloured full sleeves shirt till the time the uniform is made available. Denims are not allowed as part of the temporary uniform.

SCHOOL ALMANAC:

- The School Almanac will be provided in due course of time.

VISITING HOURS FOR PARENTS AND GUARDIANS:

- Parents may meet the concerned teacher after having sought prior appointment. An appointment should be scheduled through email at spsmayurvihar@salwanschools.com. You are requested to wait at the reception, where the concerned teacher will come and meet. **Going directly to the classes to meet the teacher(s) is not allowed.**

LEAVE OF ABSENCE:

- In case of absence from school, a leave application **addressed to the Class Teacher to be sent either through EduNext, Email or on an A-4 size sheet.**
- Students are required to be regular in attending school. Marks are allocated based on attendance in accordance with the assessment policy.
- **Medical leave will be granted upon submission of a Medical Fitness Certificate on the day the child joins the school.**
- No short leaves are allowed. In case a child is unwell, **kindly do not send him/her to school.**
 - Late Arrivals- After three late arrivals to the school, the child will be sent back home on the fourth late arrival.

PROHIBITED ITEMS:

- **Mobile Phone/Gadgets-** Carrying mobile phones or any other electronic gadget to school is prohibited. If a student is found in possession of any such gadget, it will be confiscated.
- **Campus Language/Behaviour-** Students should restrain from using unparliamentary language/violence/ unfair means in any form in the school Campus. The students must respect their elders and be courteous to all. No

shouting or whistling is allowed in or around the school building. Bullying is a punishable offence. Students must always converse in English.

- **Social media**- The students must avoid using social media to post anything against the school, any staff member or stakeholders. This will lead to disciplinary action/ suspension from the school.
- **Tobacco**- The school is a Tobacco Free Zone and sale of Tobacco within 100 yards from the school premises is prohibited.
- **Damage/Breakage**- Damage or breakage done even accidentally should be reported to the Class Teacher. The students will be required to pay for any damage to school property. The school reserves the right to suspend/expel students whose conduct is harmful to other students or to the school.
- **Weapons**- As a safety measure, students are not allowed to bring any weapon or sharp instruments, such as cutter, scissor, blades, knives, paper-scalpels, etc. to school.
- **Books/Magazines**- No irrelevant books (other than textbooks or library books), magazines or other publications may be brought to the school without the class teacher's permission.
- **Lending/Borrowing**- Lending or borrowing of money or other articles in school is not permitted.
- **Self-Driven Vehicles**- No student shall bring personal vehicles like scooty/moped/etc. in the school premises. If a student is found using the same, it will be confiscated.
- **Polybags**- The school is committed to protecting the environment and expects its students to be environmentally friendly in all their actions. The use of polybags (plastic bags) is strictly prohibited in the school and students should consciously avoid its use for any purpose.

PAYMENT OF FEE:

- Payment can be made Online/through Cheque/Draft payable to **Salwan Public School, Mayur Vihar** at School Accounts Office only between 09:00 a.m. to 03:00 p.m. (Working Monday to Saturday). **Fees in cash will not be accepted.**
- If the cheque is dishonoured, charges deducted by the bank will be charged from the parents.
- Fee can also be deposited through School Portal.
- Another option of depositing fee can be through NEFT/RTGS. Details of School Account are as follows:

Name of the Account holder	:	Salwan Public School
Account Number	:	91871010001120
Type of Account	:	Current Account
Bank Name	:	Canara Bank
Branch	:	Mayur Vihar Phase – III, Delhi-110096
IFSC Code	:	CNRB0019187

If the payment is made through NEFT/RTGS, kindly send the screenshot of successful transaction on WhatsApp number 8130035406 with student's name, class, section and admission number or email the screenshot to accounts.spsmayurvihar@salwanschools.com with these details.

- The fee should be paid quarterly. However, parents desirous of paying fees on a monthly basis can do so.

- The schedule for payment of the fee is as follows:

Mode of Payment	Due Date
Quarterly	10 th of the first month of the quarter (April, July, November, January).
Monthly	10 th of each month

LATE FEE FINE POLICY

- The late fee fine shall be charged as detailed below: -
- **Payment of fee (on monthly/quarterly basis):** By the 10th of the month (if 10th day happens to be a Sunday/holiday, then the next working day). Cheques deposited by 10th of the month, will be considered as fee paid in time, provided cheque is not dishonoured.
- **Late Fee fine:**
 - Late fine of Rs. 250/- to be levied if the payment is made between 11th and 20th of the month.
 - Late fine of Rs. 750/- to be levied if the payment is made between 21st and the last working day of the month.
 - Thereafter, Show Cause notice be served to parents to (Under Rule 35 of DSER'1973) as to why the name of his/her ward should not be struck off the rolls for non-payment of fees on time.
 - Late Fee fine shall also be applicable to all students availing Transport facility but not paying Transport fees by 10th of the month (to be calculated manually if not supported by current ERP).
 - The cheques deposited but getting dishonoured shall constitute late payment of fee and shall be subject to Late Fee Fine as per above schedule besides recovery of cheque dishonour charges levied by Bank. In case of dishonour of any subsequent cheque, the name of the child shall be struck off the rolls of the school in accordance with rule.
- The school needs a minimum of one month's prior information for the processing of Transfer Certificate (TC). Once the TC is issued, the child will be considered as a fresh applicant for re-admission in case of cancellation. All the dues till the date of issuance of TC must be cleared (including transport fee if applicable).
- **Note: Non-payment of fees with late fee fine in time will invite norms of Rule 35 of DSER 1973 and consequently the name of the student will be struck off the School Rolls.**

GENERAL GUIDELINES:

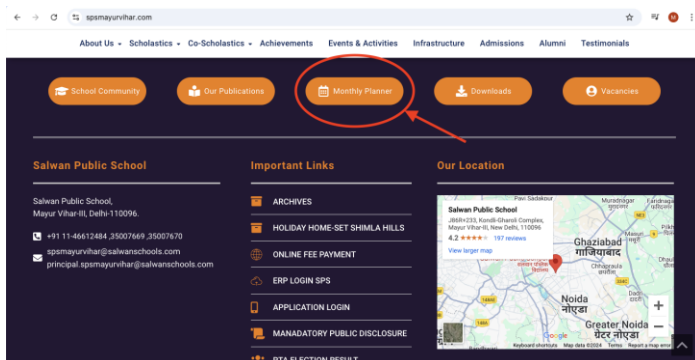
- Students are required to wear their old I-Card until the issuance of the new cards. Those without the old I-Card will be provided with a temporary one by their Class Teacher.
- The school has a system of fruit break and water break. You are requested to ensure that the child carries one fruit every day.
- Parents who pick/drop off their children should park their vehicles responsibly outside the school away from the school gates. Parents using two-wheeler vehicles must always wear a helmet.
- Parents of on footers, are requested to leave their child at the gate. Parents are not allowed to meet students during school hours. Also, avoid sending any material to school during working hours.
- Please ensure that the birthday celebration of your ward is limited to distribution of sweets and gift items not more than Rs. 30/-. **Kindly note that expensive gift items bought for distribution will be returned.**
- Children must not carry any sharp object or cash/expensive items to school.
- Any change of address/telephone number/e-mail address should be intimated immediately to the Class Teacher with address proof via communication channel available.

IMPORTANT LINKS/CONTACT:

School Website	:	http://www.spsmayurvihar.com/
School's Email	:	spsmayurvihar@salwanschools.com
Class Coordinator Email	:	coordinator.6to8@spsmayurvihar.com
Vice Principal's Email	:	vprincipal.spsmayurvihar@salwanschools.com
Principal's Email	:	principal.spsmayurvihar@salwanschools.com
School's Number	:	011-46612484

KINDLY NOTE:

- All monthly planners can be viewed on the school website. To access the planners, please visit www.spsmayurvihar.com and scroll to the bottom of the page where you find the five orange tabs as visible in the attached image.



- The following days in April will be observed as holidays:

Day/Date	Holidays
Thursday, 10 April 2025	Mahavir Jyanti
Friday, 11 April 2025	(Saturday, 10 May will be working in lieu of 11 April 2025)
Monday, 14 April 2025	Ambedkar Jayanti
Friday, 18 April 2025	Good Friday

*Second and fourth Saturdays will remain off for students.

Looking forward to your cooperation in all our endeavours.

Kind Regards

Uzma Aamir
Class Coordinator

Bhawna Puri
Vice Principal

Capt Richa Sharma Katyal
Principal

SALWAN PUBLIC SCHOOL, MAYUR VIHAR
Academic Session: 2025-2026
MONTHLY PLANNER OF MAY 2025
CLASS: VII

"Education is not preparation for life, education is life itself. " – John Dewey

Dear Parents

Pranam!

The syllabus, scholastic and co-scholastic activities, etc. to be covered during the month of May 2025 are appended below:

SYLLABUS FOR THE MONTH OF MAY 2025

English	Language : Honeycomb Chapter 2. A Gift of Chappals The Rebel (Poem) An Alien Hand Chapter 1: The Tiny Teacher Grammar : Future Tense, Subject Verb Agreement, Determiners Writing : Informal Letter Revision of UT-1 syllabus
Hindi	Language : पाठ-1 हम पंछी उन्मुक्त गगन के , पाठ-2 हिमालय की बेटियाँ महाभारत कथा- आदि पर्व-कर्ण की चुनौती - पांडवों की हस्तिनापुर वापसी और इंद्रप्रस्थ की स्थापना Grammar : लिंग, वचन Writing : औपचारिक पत्र-लेखन
Mathematics	Topics : Ch 2 - Fractions and Decimals (Cont.) Ch 4 - Simple Equations
Science	Topic : Ch 2- Nutrition in animals
Social Science	Civics : Chapter 2- Role of Government in Health History : Chapter 1- Tracing Changes Through a Thousand Years (contd.) Geography : Chapter 2- Inside Our Earth
Sanskrit	Literature : रुचिरा – पाठ – 3 – स्वावलम्बनम् Language : व्याकरण – संख्या – 1-50, समय लेखन, अपठित गद्यांश धातु रूप – कृ, अस्, लिख्, – लट्, लृट्, लङ् लकार
Art	Topic : Object study

ICT	Topic : Managing Google Drive
Music	Topic : Rabindra Sangeet
Dance	Topic : Sword dance of Kzorea
HPE	Practical : Dribbling, Passing, Shooting ,Match 5 V/S 5

*The curriculum listed may be altered in accordance with the NEP 2020 Guidelines.

ACTIVITIES FOR THE MONTH OF MAY 2025

To achieve our scholastic and co scholastic objectives, the following activities/competitions have been planned.

ACTIVITIES:

Date	Subject	Activities	Materials Required
07 May 2025	English	On the occasion of Rabindranath Tagore Literary Day, students will write one heartfelt wish for the world (such as peace, kindness, or equality) on a leaf-shaped cutout, decorate it, and hang it on a "Wish Tree" in their classroom. They will also share a short explanation (50 Words) about the significance of their wish.	Pen, paper to prepare a leaf, colours to make sketch
10-05-2025	Class teacher	Hindi/English Poem on Mother's Day	Creative materials, sketch pens, colours, etc.
09 May 2025	Hindi	मातृदिवस पर कार्ड निर्माण	ए 4 साइज शीट, रंग, स्केच पेन, माँ की तस्वीर, फेविकोल
13 May 2025	संस्कृत	स्व परिचय - वाचन गतिविधि	-

Class Assembly:

- **Wednesday, 14 May 2025:** VII B- Promote education to eliminate poverty from all over the nation.

EVENTS FOR MAY/JUNE 2025

Events	Date	Remarks
International Labour Day	Thursday, 01 May 2025	Importance/Significance will be shared in class.
World Asthma Day	Wednesday, 07 May 2025	An awareness video will be shared.
World Meditation Day	Wednesday, 21 May 2025	A special meditation session will be conducted.
World No Tobacco Day	Saturday, 31 May 2025	A communique will be shared.
International Yoga Day	Saturday, 21 June 2025	A Yoga Session will be conducted.

ARRIVAL AND DEPARTURE:

- The school timings are 08:00 a.m. to 02:00 p.m. You are requested to ensure punctuality of your ward to school. Children must reach school before 07:55 a.m. School gates will open at 07:40 a.m. and will close at 07:55 a.m.
- In the afternoon, buses will leave school at 02:05 p.m. Parents/guardians / Van Drivers/Domestic help, etc. of children commuting under their own arrangements must reach school at 02:00 p.m. for dispersal.

PERIODIC TEST-1:

- Periodic Test 1 (PT1) will commence from Monday, 05 May 2025. The date sheet and syllabus for the same have already been shared through the Edu-Next ERP System. We request you to kindly go through the date sheet and syllabus and support your ward in preparing well.

Also ensure that your child maintains a healthy routine during this period including adequate sleep, a balanced diet, regular revision, and stress-free study breaks to stay physically and mentally fit.

SCHOOL UNIFORM:

- It is imperative for students to come to school in a clean and ironed school uniform with well-polished school shoes.
- Sports shoes allowed only during morning coaching, change afterward.
- Girl students must wear neatly pleated uniforms daily to school.

VISITING HOURS FOR PARENTS AND GUARDIANS:

- Parents may meet the concerned teacher after having sought prior appointment. An appointment should be scheduled through email at spsmayurvihar@salwanschools.com. You are requested to wait at the reception, where the concerned teacher will come and meet. Going directly to the classes to meet the teacher(s) is not allowed.

LEAVE OF ABSENCE:

- In case of absence from school, a leave application addressed to the Class Teacher to be sent either through an email or on an A-4 size sheet or Edu-Next.
- Students are required to be regular in attending school. Marks are allocated based on attendance in accordance with the assessment policy.
- Medical leave will be granted upon submission of a Medical Certificate on the day Child joins the school.
- No short leaves are allowed. In case a child is unwell, kindly do not send him/her to school.
- Late Arrivals- After three late arrivals to the school, the child will be sent back home on the fourth late arrival.

GENERAL GUIDELINES:

1. Students should wear their new Id-Cards.
2. The school has a system of fruit break and water break. You are requested to ensure that the child carries one fruit every day.
3. Parents who pick/drop off their children should park their vehicles responsibly outside the school away from the school gates. Parents using two-wheeler vehicles must always wear a helmet.
4. Parents of on footers, are requested to leave their child at the gate. Parents are not allowed to meet students during school hours. Also, avoid sending any material to school during working hours.
5. Birthday celebrations are not encouraged in the school. Parents are requested not to send any cakes/return gifts to school. Only chocolates/sweets worth not more than ₹ 30/- per child can be sent for distribution. Students will wear school uniform even on their birthdays.
6. Children must not carry any sharp object or cash/expensive items to school.
7. Any change of address/telephone number/ e-mail address should be intimated immediately to the Class Teacher with address proof via communication channel available.

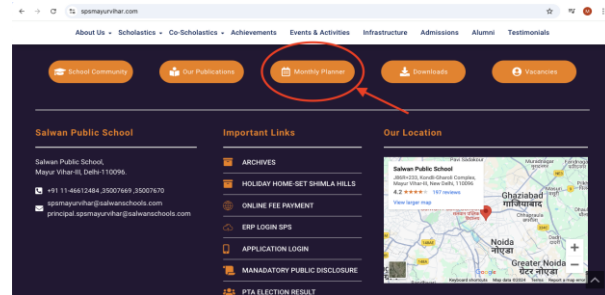
IMPORTANT LINKS/CONTACT:

School Website	:	http://www.spsmayurvihar.com/
School's e-mail id	:	spsmayurvihar@salwanschools.com
Class Coordinator	:	coordinator.6to8@spsmayurvihar.com
Vice Principal's e-mail:		vprincipal.spsmayurvihar@salwanschools.com
Principal's e-mail id	:	principal.spsmayurvihar@salwanschools.com
School's Number	:	011-46612484

KINDLY NOTE:

- Second Saturday i.e. Saturday, 10 May 2025 will be working in lieu of Friday, 11 April 2025.

- All monthly planners can be viewed on the school website. To access the planners, please visit www.spsmayurvihar.com and scroll to the bottom of the page where you find the five orange tabs as visible in the attached image.



- The following days in May will be observed as holidays:

Day/Date	Holidays
Monday, 12 May 2025	Budha Purnima
Monday, 19 May 2025	Summer vacation begins. School reopens on Tuesday, 01 July 2025.

Looking forward to your cooperation in all our endeavours.

Kind Regards

Uzma Aamir
Class Coordinator

Bhawna Puri
Vice Principal

Capt Richa Sharma Katyal
Principal