Assistance Available to Parents

The school has a team of dedicated staff members to assist parents with issues they may have. Please contact the school office to request for an appointment with:

Transport/Administrative Officer:

For concerns related to transport, maintenance and administration etc.

transport@spsmayurvihar.com

Counsellor:

For matters related to psychological problems, personal guidance & career counseling.

counsellor@spsmayuvihar.com

Special Educator

special.educator@spsmayurvihar.com

Class Teacher:

For concerns regarding attendance, behaviour, uniform, academics, etc.

Accountant:

For concerns related to fees, finance etc.

accounts.spsmayurvihar@salwanschools.com

Doctor/School Nurse

For any medical issues or concerns etc.

medical@spsmayurvihar.com

IT Department:

IT related queries

it@spsmayuvihar.com

Coordinator:

For any concern being faced by the child in school, be it academic or behavioural

<u>coordinator.NurandKG@spsmayurvihar.com</u>
<u>coordinator.1and2@spsmayurvihar.com</u>

coordinator.3to5@spsmayurvihar.com coordinator.6to8@spsmayurvihar.com

coordinator.9and10@spsmayurvihar.com

coordinator.11and12@spsmayurvihar.com

Principal / Vice Principal / Headmistress:

Officials

available

to assist

Parents/Students

For concerns/issues not resolved satisfactorily after all other channels have been approached. principal.spsmayurvihar@salwanschools.com/

vprincipal.spsmayurvihar@salwanschools.com / hm.spsmayurvihar@salwanschools.com

The concerned department officials can be approached with prior appointment.

Parent Teacher Interaction

Parent-Teacher Interactions are aimed at maintaining a strong parent-teacher-student relationship for the overall development of the child. It is imperative for all parents to attend the meetings which are planned regularly.

Appointment based meeting is possible round the year.

Parents can meet the coordinators /class teacher / subject teachers at 02:15 p.m. on any working day with prior appointment. (Please check availability of the concerned teacher by booking the appointment in advance through Almanac / Message in Edunext app).